

St. Martin-in-the-Fields High School for Girls and Sixth Form (co-ed)

11-19 Church of England Academy Founded 1699



22nd September 2016

Dear Parent/Carer,

Notification of changes to the school detention system

As you will be aware, learning is the top priority for our students at St Martin's. For this reason we have a robust behaviour management system which helps ensure a quiet and calm atmosphere in lessons and around the school. We have made some changes to improve the effectiveness of the school's detention system which form part of the behaviour management system. This letter is for your information only and has not been sent because your daughter has been given a detention.

There are several categories of detention that your daughter may be given:

15-30 minute Detentions:

If your daughter is late to school she will be given a **Late Detention** from 3:15pm -3:30pm on the day that she is late, this takes place in B3.

If your daughter is referred out of a lesson and sent to the exit room she will be given a **Red Zone Detention** on the same day from 3:15pm to 3:30pm (or 3:45pm if she has been referred from two lessons). This detention takes place in B2.

45 minute Detention:

If your daughter fails to attend a red zone or a late detention she will be automatically put into the Friday **SLT detention** this takes place every Friday from 3:15pm to 4pm in B4. Your daughter may also be put into this detention for other serious incidents that have occurred during the week.

1 hour 30 minute Detention:

Failure to attend the Friday SLT detention will result in your daughter automatically being given a **Silwood Detention** on the following Monday from 3:15pm to 4:45pm. This detention takes place in our internal exclusion unit, Silwood. Failure to attend this detention will result in your daughter being internally excluded to Silwood the next day.

Other Detentions:

For one-off serious behavior incidents your daughter may also be given a **Headteacher's Detention** which takes place on Saturday from 9am to 11am.

Individual departments and class teachers may also set detentions for issues such as lack of homework or poor behaviour in lessons. You will be contacted by the teacher and given the details in advance of the detention.

This new detention system is designed to deal swiftly with issues as they arise and also to encourage our students to make the right choices and attend the first detention that they are given. If you have any questions about the new detention system, please do not hesitate to contact me.

Yours Sincerely,

Suzanne Poole
Deputy Headteacher

Headteacher Mrs Beverley Stanislaus B.Ed. NPQH
155 Tulse Hill London SW2 3UP T 020 8674 5594 F 020 8674 1379 www.stmartins.academy
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