

**St. Martin-in-the-Fields High School for Girls  
and Sixth Form (co-ed)**

11-19 Church of England Academy Founded 1699



Friday 25<sup>th</sup> November 2016

Dear Families

**YEAR 7 AND 8 DISCO – THURSDAY 8<sup>TH</sup> DECEMBER 2016 6.00PM TO 8.00PM**

We informed your daughter on Wednesday about the Year 7 and 8 Disco. We hope that you will give her permission to attend. We have a disco company coming to play music and set up the hall with disco lights.

I am sure it will be a very enjoyable evening for them.

For your information, I have outlined the process below of how your daughter was informed about how to purchase a ticket.

To Year 7 and 8 Students

If you are interested in coming to the disco on 8<sup>th</sup> December this is what you need to do:

- 1) Go to the finance office and pay for your ticket
- 2) Collect a permission letter from the finance office
- 3) Get your parent to sign the permission letter
- 4) Return the permission letter to the finance office
- 5) The finance office will then give you a ticket for the disco
- 6) This will be your entry ticket, you must bring it with you

The ticket price includes finger refreshments and drinks.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Beverley Stanislaus', written in a cursive style.

Beverley Stanislaus  
Headteacher