

**Structure and Remit of St. Martin-in-the-Fields High School for Girls Governing Board as at 21.07.22**

**Structure:** The school is an academy and therefore a charitable company so its governors are directors as well as trustees. How the Governing Board should be made up is set out in the company's [Articles](#) (Articles 46-64) and shown in the table below.

**Terms of office:** 4 years except for ex officio<sup>1</sup> posts or as stated, but some governors may have been re-appointed following an earlier term.

**Remit:** Governors are to focus on three core functions: (1) ensuring clarity of vision, ethos and strategic direction (2) holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff (3) overseeing and ensuring effective financial performance. Full terms of reference are set out in the school's Financial Procedures and Scheme of Delegation (pages 4-5).

| Category   | Appointed by/elected  | Name   | Main Committees  | Other Responsibility                               | Start of Term | End of Term             |
|--|---|--|--|--|---------------|-------------------------|
| Foundation (11)<br><br>(1 less if no sponsor governor) | Members but nominated by SDBE <sup>1</sup>  | Mr. Harold Reid                              | Finance  |  | 21.06.20      | 20.06.24                |
|  | Members but nominated by SDBE <sup>1</sup>  | <b>Vacancy</b>                               |  |  |               |                         |
|  | Members appoint Principal Officiating Minister of St. Martin's, Trafalgar Square or PCC <sup>2</sup> appoints 'alternate' | Revd. Dr. Sam Wells<br><b>(Acting Chair)</b> | Admissions<br>Pay<br>Steering  | Headteacher's Review<br>Safeguarding (acting role) | 02.07.12      | Ex officio <sup>3</sup> |
|  | Members appoint General Secretary of SPCK <sup>4</sup> or Governing Body of SPCK <sup>4</sup> appoints 'alternate'.       | <b>Vacancy</b>                               |  |  |               | Ex officio <sup>3</sup> |
|  | Members but nominated by Holy Trinity PCC <sup>2</sup>  | <b>Vacancy</b>                               |  |  |               |                         |
|  | Members but nominated by the foundation governors   | Ms Charlene Martyn                           | Faith  |  | 20.11.18      | 19.11.22                |
|  | Members but nominated by the foundation governors   | Ms Alicia (Lily) Walker                      | CAPP <sup>5</sup> (Chair) (TBC <sup>7</sup> )<br>Finance (TBC <sup>7</sup> ) |  | 05.07.22      | 04.07.26                |
|  | Members but nominated by the foundation governors   | <b>Vacancy</b>                               |  |  |               |                         |
|  | Members but nominated by the foundation governors   | <b>Vacancy</b>                               |  |  |               |                         |
|  | Members but nominated by the foundation governors   | <b>Vacancy</b>                               |  |  |               |                         |
| Foundation Parent                                      |   |  |  |  |               |                         |
| Foundation Parent                                      |   |  |  |  |               |                         |
| Elected Parents (2)                                    | Elected   | Ms Michaela Rickards                         | CAPP <sup>5</sup>  |  | 25.09.18      | 24.09.22                |
|  | Elected   | <b>Vacancy</b>                               |  |  |               |                         |
| Staff (2)  | Ex officio  | Ms Josephine Okokon (Head)                   | Most committees  | RS & Collective Worship link                       | 01.09.21      | Ex officio <sup>3</sup> |
|  | Elected (staff)   | <b>Vacancy</b>                               |  |  |               |                         |
| Local Authority (1)                                    | Local Authority   | Ms Kira Owen                                 | CAPP <sup>5</sup>  | SEND link  | 26.11.18      | 25.11.22                |
| Sponsor (1)  | Governing Board but nominated by The Farriers (Sponsor)   | Mr. Jeremy Fern                              | Finance (Chair)<br>Pay<br>Steering   | English link<br>Headteacher's review               | 30.09.21      | 29.09.25                |

<sup>1</sup> SDBE: Southwark Diocesan Board of Education

<sup>2</sup> PCC: Parochial Church Council (responsible for decisions in churches)

<sup>3</sup> Ex officio: by reason of the office or post held

<sup>4</sup> SPCK: The Society for Promoting Christian Knowledge

<sup>5</sup> CAPP: Curriculum, Achievement, Personnel and Policy committee

<sup>6</sup> Special Educational Needs & Disability

<sup>7</sup> TBC: To be confirmed

**Contact**

Governors can be contacted by writing to them care of the governance professional at the school: 155 Tulse Hill, London SW2 3UP.

**Further information**

For further information about the Governing Board, or if you are interested in becoming a school governor, please contact in the first instance the governance professional, Ms Isabel Lancaster, care of the school (155 Tulse Hill, London SW2 3UP) or via email to [ilancaster@stmartins.academy](mailto:ilancaster@stmartins.academy). Please note that foundation governors need to be able to support the Christian ethos of the school.